

Notice of Findings

Notice To: Valarie McAfee - Director

Facility Name: Adventure Kids Alpine

Owner: Amber Merritt

Site Address: 260 River Circle

City/State/Zip: Alpine, WY 83128

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 02/11/2022, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-5223, was provided on 02/17/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 6. Discipline and Guidance

(c) Children in care shall not act as or be employed as staff or be allowed authority over other children.

Allegation: It was reported that in February of 2022, a child in care was directed to supervise other children in a room without a staff member present.

Explanation of Findings: During this investigation and through interviews conducted, it was established that in February of 2022, a child in care was directed to supervise other children in a room without a staff member present.

Action Required: Action required: The practice of children in care supervising other children in care needs to stop immediately. A Corrective Action Plan needs to be completed detailing how the facility will ensure that children in care will not supervise other children in care and return to Licenser by 3.9.22.

Corrective Action Plan Due Date: 03/09/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 02/17/2022

Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 7. Rules for Certification Of A Child Care Center (CCC)

Section 2. Capacity/Supervision Requirements

(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Allegation: It was reported that in February of 2022, an infant in care was found to be unattended in the classroom where the entrance door is located without a staff person present.

Explanation of Findings: During this investigation and through interviews conducted, it was established that in February of 2022, an infant in care was found to be unattended in the classroom where the entrance door is located without a staff person present.

Action Required: Action required: The practice of infants being unattended in a classroom needs to stop immediately. A Corrective Action Plan needs to be completed detailing how the facility will ensure that infants will not be left unattended in a classroom without a staff person and returned to Licenser by 3.9.22.

Corrective Action Plan Due Date: 03/09/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 02/17/2022

Compliance Achieved Date:

3. Finding: Compliant

Regulation: Chapter 4. General Requirements

Section 4. Parental Rights

(a) Parents or guardians shall have unrestricted and immediate access to his/her children and any area of the facility where their child is located.

Allegation: It was reported that in February 2022, a parent was informed that they need to notify the facility through Brightwheel before picking up their child from the facility.

Explanation of Findings: During this investigation and through interviews conducted, there was no evidence found that in February of 2022 a parent was informed that they need to notify the facility through Brightwheel before picking up their child from the facility.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

4. Finding: Non-Compliant

Regulation: Chapter 7. Rules for Certification Of A Child Care Center (CCC)

Section 2. Capacity/Supervision Requirements

(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Allegation: It was reported that in February 2022, children in care were found to be unattended in a classroom without a staff person present.

Explanation of Findings: During this investigation and through interviews conducted, it was established that in February of 2022, children in care were found to be unattended in the classroom where the entrance door is located without a staff person present.

Action Required: Action required: The practice of children being unattended in a classroom without a staff person needs to stop immediately. A Corrective Action Plan needs to be completed detailing how the facility will ensure that children will not be

left unattended in a classroom without a staff person and returned to Licenser by 3.9.22.

Corrective Action Plan Due Date: 03/09/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 02/17/2022

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kelli Dunne
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Signature:

A handwritten signature in black ink, appearing to read 'K. Dunne', with a large, stylized 'K' and a series of connected loops for the surname.

Kelli Dunne

Date: 02/24/2022

CC:

Amber Merritt - Owner
adventurekdc@gmail.com